

### PRIVACY POLICY FOR OCCASIONAL USERS AND VISITORS

# CATEGORY OF DATA SUBJECTS AND TYPE OF DATA COLLECTED

The data collected are exclusively common personal data, provided directly by people who, for any reason and occasionally, frequent SDAG's spaces to use the Pesa service or to access the offices of the Entity.

### PURPOSE, LAWFULNESS AND STORAGE TIMES

### OCCASIONAL WEIGHING SERVICE

**Purpose:** The data collected will be processed exclusively for the purpose of invoicing the services **Lawfulness of processing**: the processing takes place pursuant to Art. 6 paragraph 1 of the GDPR, letter b (Fulfilment of a contract – implicitly signed with the use of the service) and letter c (Processing necessary to comply with a legal obligation to which the data controller is subject).

**Data retention periods**: the data used as part of the invoicing process will be kept for the time prescribed by law, and in any case no longer than 10 years.

#### OCCASIONAL ACCESS TO OFFICES

Purpose: The data collected will be processed exclusively for purposes related to the protection of security Lawfulness of processing: the processing takes place pursuant to Art. 6 para. 1 GDPR, lit. c (Processing necessary for compliance with a legal obligation to which the controller is subject)

Data retention periods: the data will be stored for a maximum of 7 days from the date of collection and then permanently deleted.

# **PROVISION OF DATA**

The data requested will be those strictly necessary for the activities. Refusal or failure to provide, in whole or in part, the personal data requested may result in the impossibility for the Data Controller to provide the services or to deny access to the offices.

**RECIPIENTS OF PERSONAL DATA** The personal data collected may be disclosed to third parties other than SDAG when this is necessary for the Company's institutional activities, purposes and legal obligations, for example:

- Concierge service, in the absence of SDAG staff, for the provision of services;

- Law firms, arbitrators, insurance companies, experts, brokers for judicial, extrajudicial and insurance activities in the event of disputes and/or claims;

- Judicial authorities and/or law enforcement agencies to carry out investigations, including preliminary ones.



# METHODS OF DATA PROCESSING

The data will be processed exclusively in manual mode.

### TRANSFER OF DATA OUTSIDE THE EUROPEAN UNION

There is no provision for moving abroad.

# **RIGHTS OF THE DATA SUBJECT**

You are entitled to the rights provided for in Articles 15, 16, 17, 18, and 21 of Regulation 679/2016, which you can exercise by contacting the Data Controller directly. Further information on the processing of your data is available on the institutional website, privacy section.